

SCHEME | Technical Cooperation

Technical cooperation aims to pass on Japan's skills and knowledge to create human resources that are productive for the future, in order to promote nation-building in developing countries. JICA carries out technical training of participants from developing countries, dispatches experts and volunteers to developing countries, and implements technical cooperation projects, development studies and others. Provision of equipment for these projects also constitutes a major component of technical cooperation.

JICS' Role

Since its establishment in 1989, JICS has been delegated by JICA to handle equipment provision. At the request of JICA headquarters, overseas offices, dispatched experts, volunteers, and staff working in technical cooperation projects, JICS provides various services including direct assistance for procurement-related duties, such as writing out technical specifications necessary for equipment procurement, selecting suppliers through tendering and handling equipment transportation, as well as providing information about equipment, and carrying out various studies in Japan and abroad.



Support service for local procurement (using dispatched personnel) — JICS staff working on site to evaluate bids (Kyrgyz Republic)



National staff procurement training and seminar service — Afghanistan national staff at the JICS office in Japan receiving on-the-job training in drawing up specifications



Support service for equipment procurement in Japan — JICS staff conducting pre-delivery check of centralized monitoring system for a coal mine



Support service for equipment procurement in Japan — JICS staff conducting pre-delivery check of practice equipment used for training in energy saving

Overall View of Technical Cooperation Support Service

Provided to	Procurement process	Preliminary study	Application for equipment	Drawing up of specifications	Bidding preparations	Bidding	Contract	Transport	Delivery
JICA overseas offices									
JICA overseas offices and JICA head office									
Experts/projects/senior overseas volunteers or JOCV									

Description of Services

<ul style="list-style-type: none"> • Help Desk service for equipment procurement Information support service 	Provides information to answer users' questions about equipment procurement procedures such as equipment selection and applications, market research, preparation of specifications, and bidding (estimates), or solve related problems. Also provides comprehensive advice concerning equipment procurement, including effective utilization of JICS services.
<ul style="list-style-type: none"> • Support service for local procurement procedures 	Prepares documents (equipment specifications, bidding documents, contracts, etc.) needed for local procurement procedures. Also prepares post-bidding examination and evaluation reports.
<ul style="list-style-type: none"> • Support service for procurement in Japan of equipment for projects 	Supports procurement procedures in Japan, including drawing up technical specifications, announcing invitations for bidding and preparing guidelines for the bidding, and assisting with bidding sessions, inspecting contracted equipment, and arranging for shipping.
<ul style="list-style-type: none"> • Support service for procurement of equipment costing no more than two million yen 	Supports procedures related to purchase in and shipping from Japan of equipment, mainly to be used locally by JICA experts dispatched for technical cooperation projects.
<ul style="list-style-type: none"> • Equipment planning study service 	Provides support for drawing up a list of equipment needed during the duration of specific cooperation projects and researching specifications and prices for equipment needed for the first year of the project.
<ul style="list-style-type: none"> • Support service for local procurement (support by dispatched personnel) 	Staff dispatched to local offices offer support for equipment procurement procedures, such as suggesting procurement methods, drawing up bidding documents, holding tender openings, and preparing bid evaluation reports.
<ul style="list-style-type: none"> • Support service for pre-dispatch training for JICA experts 	Orientation for experts deals with their questions and concerns about the process from application to obtaining equipment in order to ensure smooth procurement of equipment.
<ul style="list-style-type: none"> • Procurement training and seminar service for national staff 	Conducts trainings and seminars to teach national staff in overseas offices how to prepare specifications and conduct procurement procedures.

About the Equipment Procurement Help Desk (Information Support Service)

Equipment procurement requires information and knowledge about equipment specifications and prices as well as appropriate procurement methods. The Equipment Procurement Help Desk is at your service, responding to requests for information to answer questions or solve problems relating to each step of equipment procurement procedures, and giving information about which JICS services to use for efficient procurement. Please feel free to contact us at the e-mail address or telephone number shown below.

Contact the Equipment Procurement Help Desk at: Tel: +81-3-5369-7442 (between 9:30 a.m. to 12:30 p.m. or 1:30 p.m. to 5:30 p.m. JST)
E-mail: kizai@jics.or.jp / Fax: +81-3-5369-7431