

ANNUAL REPORT



2004

Information on JICS

As of September 1, 2005

- Name of organization:** Japan International Cooperation System (JICS)
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- President:** Takahisa Sasaki
- Vice President:** Yukihsa Sakurada
- Date of Establishment:** April 12, 1989. JICS was established as a public-service foundation authorized by the Ministry of Foreign Affairs of Japan.
- Endowment:** 387 million yen
- Number of employees:** 170
- Purposes:** The purposes of the Foundation are to promote higher-quality international cooperation through cooperation in the appropriate and efficient implementation of bilateral grant activities and other assistance within the framework of Japan's economic cooperation activities and thus contribute to the development of the world economy as well as friendly relations with other countries.
- Business:** The Foundation shall conduct the following business:
1. Business contributing to the promotion of the appropriate and efficient implementation of grant aid programs, technical cooperation programs and loan programs which are part of Japan's Official Development Assistance (ODA);
2. Follow-up and after-care activities for the above-mentioned programs;
3. Research and studies on methods to efficiently implement international cooperation;
4. Education and support promoting international cooperation; and
5. Other activities necessary to achieve the purposes of the Foundation.
- Overseas Offices:**
- | | |
|---|---|
| Mongolia Office
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Cover photos



Children undergoing a blood test for malaria (Mozambique)

Fire fighting vehicles undergoing pre-loading inspection in Japan (Iraq—emergency grant aid)

Fishing boat washed up on land after the tsunami (Sri Lanka)

Literacy class conducted by Tanba Green Force (NGO receiving JICS support) (Philippines)



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Vision

The JICS Vision

JICS is a public-service corporation working to ensure appropriate and effective procurement of goods and services required in developing countries, within the framework of the Japanese government's official development assistance and other support for developing countries. JICS endeavors to carry out its operations in accordance with the following precepts.

JICS plays a bridging role in assistance projects

Working for the further development of developing countries, we procure goods and services suitable for local conditions at appropriate prices and in an effective manner, while ensuring that available funds are used in the best way possible. In the field, we make optimal use of our mobility and experience, acting as a bridge between Japanese and foreign assistance organizations, NGOs and private companies to offer fine-tuned support and coordination for the smooth implementation of various types of projects.

JICS maintains an impartial stance to ensure fairness and transparency

In carrying out our operations, our priority is to maintain an impartial stance to ensure fairness and transparency. Our procurement of goods and services is carried out following procedures detailed in guidelines drawn up in conformity to legal and ethical requirements and internationally accepted practices.

JICS puts its knowledge and experience to work in assistance projects

We actively engage in public relations activities to communicate information and knowledge acquired through our operations; research activities in the pursuit of better assistance activities; and support activities directed at individuals working in the field in developing countries, all with the aim of contributing to the growth of developing countries.

JICS endeavors to manage its operations appropriately and to train capable personnel

To ensure that we can reliably carry out our roles described here, we have strengthened our internal auditing functions and required compliance, by staff and the organization itself, with all legal requirements in place. We have introduced a safety management system to create a safe and healthful workplace for all. We also hire skilled and experienced personnel and offer staff training in the skills, knowledge and experience required for offering the most appropriate proposals and coordination in various phases of assistance projects.

JICS Code of Conduct

Based on the precepts of the JICS Vision, we pledge to act in accordance with the ten principles shown below, with the goal of promoting higher-quality international cooperation.

We will meet our responsibilities as a public service corporation

Based on awareness of our role as a party involved in international cooperation, we will engage in responsible conduct in order to meet the expectations of society toward this Foundation as a public-service corporation.

We will provide high-quality services

We will endeavor to provide high-quality services assisting implementation of international cooperation in a timely and effective manner, to ensure the concerned parties' satisfaction with our services and establish our reliability.

We will strictly observe laws and rules

We will strictly observe related laws, internal rules, social codes of conduct and international rules. Even in cases where our conduct does not contravene the foregoing, we will act in accordance with socially accepted practices and will not engage in inappropriate conduct.

We will exercise consideration for local conditions

In our overseas activities, we will observe local laws and pay due respect to local traditions, customs, culture, environment and others.

We will practice information disclosure

To ensure greater transparency of management of our operations, we will proactively disclose information concerning projects, condition of operations and other details.

We will manage information appropriately

We will exercise close supervision over all information, including personal information, observing the provisions of laws and related rules concerning protection of personal information, take appropriate security measures and strictly enforce confidentiality requirements.

We will respect human rights

We will respect human rights in all circumstances and will not discriminate on the basis of sex, age, nationality, race, ethnicity, beliefs, religion, social status or physical disability.

We will act in a socially responsible manner

We will adopt a firm stance toward anti-social forces or organizations that threaten social order or safety.

We will endeavor to preserve the environment

Based on awareness that addressing environmental problems is an important mission, we will make voluntary, pro-active efforts to preserve the environment.

We will create a positive workplace atmosphere

We will maintain order and create a safe, motivating workplace atmosphere, so that officers and workers can work to the best of their abilities. We will also manage safety on an ongoing basis, with a crisis control system in place to ensure the personal safety of officers and workers, both in Japan and abroad.

Preface

Toward Improved Reliability and Efficiency

The Japan International Cooperation System (JICS) was established as a public-service foundation in April 1989 upon authorization from the Minister for Foreign Affairs. As part of Japan's Official Development Assistance (ODA), JICS aims to promote high-quality international cooperation by providing appropriate and effective assistance in implementing bilateral grant activities. Since its establishment, JICS has been able to make its own modest contributions in the field, with the guidance and support of the Ministry of Foreign Affairs, the Japan International Cooperation Agency (JICA) and others, and with the cooperation of various foreign government organizations and ODA-related bodies. I wish to express my sincere appreciation for the support and cooperation that JICS has received up to now.

JICS' activities have become increasingly diversified. Over the past few years, our rehabilitation assistance and peacebuilding activities have expanded rapidly in Afghanistan, Iraq, Cambodia, and Sierra Leone. We were also delegated to assist with non-project grant aid-related operations in the aftermath of the major earthquake off the coast of Sumatra and tsunami in the Indian Ocean on December 26, 2004, and we are all working to help with rehabilitation of heavily damaged areas in Indonesia, Sri Lanka and the Maldives.

We continued to expand the scope of our activities in fiscal 2004, setting up a new Equipment Procurement Help Desk to provide better support for implementation of projects directed by JICA overseas offices, and doing more in the areas of yen loans and support for NGOs.

This Annual Report describes JICS project results and activities in fiscal 2004. We formulated the following policies for our activities for fiscal 2004, and operations have been carried out accordingly: to



actively participate and expand our work in international cooperation activities carried out by the Japanese government, such as rehabilitation development support and so on; to review our project implementation structure; to introduce a new personnel and wage system; to support implementation of projects led by JICA overseas offices; and to provide better-quality operations and improve our financial structure.

At the G8 Summit in July 2005, Prime Minister Junichiro Koizumi said that he would increase Japan's ODA project volume by 10 billion dollars over the next five years and pledged to double assistance to Africa over the next three years. In light of this, JICS will continue its efforts to contribute to efficient use of Japan's ODA and endeavor to become a highly reliable organization, in accordance with our "JICS Vision" and our new Code of Conduct adopted in April 2005. I hope that this Report will give you a better understanding of our activities.

A handwritten signature in black ink, which appears to read "Takahisa Sasaki". The signature is fluid and cursive.

Takahisa Sasaki, President
Japan International Cooperation System (JICS)
September 2005

JICS Activities in FY2004

2004		Main JICS Activities	Related Developments in Japan and Abroad
April	1	Shigeru Ishikawa becomes chairman of the JICS Board of Trustees (Fumio Watanabe, previous chairman, resigns March 31). Takahisa Sasaki becomes JICS president.	2nd African Partnership Forum (Mozambique)
June	6	JICS reorganized: Technical Cooperation Management Department and Grant Aid Management Department merged; project management system changed to a per-project and per-program basis; Office of Contract Examination and Planning and Coordination Division established.	G8 foreign ministers' meeting (Washington) (May) G8 Summit Meeting held (Sea Island, Georgia)
	22	1st regular meeting of the JICS Board of Trustees and Board of Directors for FY2004.	International Symposium on Human Security (Tokyo)
July	21	Afghanistan—FY2003 grant aid for research: Research Project for Developing Mine Clearance Related Equipment. Senior Vice-Minister for Foreign Affairs Ichiro Aisawa attends mine removal test.	DAC High Level Meeting on Millennium Development Goals (Paris)
	22	The President of the West African Development Bank and his party visit JICS.	
August	2	Albania—Procurement management contract for project to use counterpart funds from grant aid for increase of food production (2KR) signed.	
	3	FY2004 meeting of NGOs supported by JICS.	
	16 (-27)	JICS accepts two students from the University of Ibaraki in its new internship program.	
September	15	1st extraordinary meeting of the JICS Board of Trustees and Board of Directors for FY2004. Vice president Takeshi Imazu resigns	59th UN General Assembly opens
	16	Yukihisa Sakurada becomes vice president	
October	1	JICS procurement guidelines drawn up Help Desk Service for equipment procurement begins	
	2, 3	JICS participates in International Cooperation Festival 2004	
	6	Iraq—FY2004 emergency grant aid: Project for the Provision of Police Vehicles. Transport of vehicles to Iraq ends.	
	23	JICS begins duties related to analyzing requests in candidate cases for cultural grant aid and for cultural grassroots grant aid (contract for preliminary studies for FY2004 cultural grant aid concluded).	
November	21	JICS participates in the International Cooperation Career Fair 2004.	George W. Bush reelected president of the United States
	30	1st lecture on JICS activities given at Sophia University by JICS staff.	
December	1	Afghanistan—FY2003 sector program grant aid: Programme for Improvements to the Trunk Road from Kandahar toward Herat. Construction begins.	Major earthquake off the coast of Sumatra and tsunami in the Indian Ocean (December 26)
	7	Students from Sayama Chuo Junior High School pay a second visit to JICS to learn about international cooperation as part of their integrated studies class. 2nd lecture on JICS activities given at Sophia University by JICS staff.	
	9	Afghanistan—FY2003 sector program grant aid: second project of Improvements to the Trunk Road from Kandahar toward Kabul. Completion ceremony held. Lecture on JICS activities given at Yamaguchi University by JICS staff.	
	17	Lecture on JICS activities given at Tokyo Keizai University by JICS staff.	
	28	Associate Project Staff (APS) system begins	
2005			
January	12	JICS selects groups to receive assistance under its FY2004 support for NGOs program.	UN World Conference on Disaster Prevention (Kobe)
	17	Indonesia, Maldives—FY2004 non-project grant aid for tsunami disaster procurement management contract signed.	Special ASEAN Leaders' Meeting on the Aftermath of the Earthquake and Tsunami (Jakarta)
February	3	Sri Lanka—FY2004 non-project grant aid for tsunami disaster procurement management contract signed.	Ministerial-level Meeting on Humanitarian Assistance to Tsunami-Affected Communities (Geneva)
	5, 6	JICS participates in the One World Festival.	
	14	Afghanistan—FY2003 grant aid for research: Research Project for Developing Mine Clearance Related Equipment. Local testing ends.	Japanese government announces new medium-term ODA policies
March	10	JICS Annual Report 2003 issued.	
	22	2nd regular meeting of the JICS Board of Trustees and Board of Directors for FY2004.	
	24	JICS' Medium-term Action Plan 2005-2007 formulated.	